

**Minutes of the Meeting of the Board of Trustees  
Village of McLean  
October 2, 2017**

Acting President Aaron Hammel called the regular monthly meeting of the Trustees of the Village of McLean to order at 7:12 p.m. on Monday, October 2, 2017. ROLL CALL: Mike West, Bonnie Shifflet, Aaron Hammel, Kelly Hendrickson. Absent: Village Clerk – Sharon Leipold. Also present: Police Chief Chris Lane, Water Superintendent Greg Rutherford and Attorney Mark McGrath. Visitors present: Jane Price, Helen Doty and Don Doty.

Aaron Hammel made a motion to appoint Karen Williams as Recording Secretary for the October 2, 2017 meeting, second by Mike West. ROLL CALL: Hammel, West, Hendrickson, Shifflet – all ayes. Motion carried.

Acting President Aaron Hammel nominated Ashley Billington to fill trustee Nathan Leach's position.

Mike West made a motion to accept the nomination of Ashley Billington as Village Trustee, second by Bonnie Shifflet. ROLL CALL: Hammel, West, Hendrickson, Shifflet – all ayes. Motion carried.

Attorney Mark McGrath, a notary public, administered the oath of office to Ashley Billington.

Acting President Aaron Hammel stated that the resignations of trustees Nathan Leach and Tony Hodge had been received.

Mike West made a motion to accept the resignations of trustees Leach and Hodge, second by Aaron Hammel. ROLL CALL: Hammel, West, Shifflet, Billington – all ayes. Absent: Hendrickson. Motion carried.

The minutes of the September 18, 2017 meeting were briefly discussed. Mark McGrath noted that on page 1 – Police Report, the last sentence should be changed to read as follows: He also wondered if the Police Department could create a Facebook page for the police department.

Mike West made a motion to approve the September 18, 2017 minutes as amended; second by Aaron Hammel. All ayes. Absent: Hendrickson. Motion carried.

The monthly bills that were paid and those waiting for approval to pay were presented. Treasurer Williams requested that the invoice from Shive Hattery in the amount of \$6,664.01 also be approved for payment.

Mike West made a motion to approve the bills to pay with the addition of the payment to Shive Hattery for \$6,664.01; second by Aaron Hammel. ROLL CALL: Hammel, West, Shifflet, Billington – all ayes. Absent: Hendrickson. Motion carried.

**Public Input:**

None

**Committee Reports:**

There were no committee reports.

**Department Reports:**

Police – Chief Chris Lane noted that his monthly report was included in the board packet. He informed the trustees that he will be applying to McLean County Crime Detection for a grant to pay for a handheld radar gun. Those grants are on a calendar year basis – and the current allowable grant amount is \$4,500. The police department is currently using a hand held gun borrowed from the Chenoa Police Department. The trustees agreed that waiting for a grant was good – but if it became necessary to acquire a radar gun before that time, Chris should inform the board and get approval to purchase.

**Old Business:**

Arsenic – Greg Rutherford reported that the arsenic sample and testing was performed for third quarter 2017.

Zoning Board – No report

Water Tower Issues– Status Report - Greg stated that he had not heard from Caldwell Tanks but that he expected the paint repair and valve repair would be completed in October.

Roof Bids – No action has been taken to date. Attorney Mark McGrath explained that the Village can solicit proposals from contractors at prevailing wages. He also noted that non-bid contracts required a super majority for approval. During discussion – the trustees asked that Mark McGrath get in touch with Larry Young regarding Larry preparing specifications for the roof replacement at the Village office.

Easement Agreement for Roberts Property – Mark McGrath stated that he had been contacted by the Robert’s attorney on September 29<sup>th</sup>. There has been no agreement yet and Mark requested that he, Mike and Greg meet after the board meeting to discuss this issue.

Dangerous Building Lawsuit Involving 113 W. Charles - Mark McGrath informed the trustees that the hearing is set for November. A legal notice had to be published first to find unknown owners.

Hotel/Motel Arcadia – Hotel/Motel Tax Collection – Treasurer Williams informed the trustees that she had done some on line research regarding AIRBNB and occupancy taxes. She will prepare a letter to John Yates which includes the info from the AIRBNB site and a copy of the relevant information from the Village Code of Ordinances.

**New Business:**

Ordinance – Amendments Relating to Zoning Variances – This item was tabled from the September, 2017 meeting. During discussion Aaron and Mike noted that the zoning board was volunteer and that zoning board recommendations on variances should stand; otherwise what is the purpose of the zoning board.

Mike West made a motion to Approve/Adopt Ordinance# 17-10-02 An Ordinance Amending the Village of McLean Municipal Code Relating to Variances; second by Aaron Hammel. ROLL CALL: Hammel, West, Billington – nay, Shifflet - aye. Absent: Hendrickson. Motion failed to pass.

Ordinance – Update for Special Events Licenses – Liquor – This was discussed in prior meetings; the trustees wanted to be more responsive and shorten the time for approval of a special permit from 21 to 7 days.

Aaron Hammel made a motion to approve/adopt Ordinance# 17-10-02 (A) An Ordinance Amending the Village of McLean Municipal Code relating to Special Permit Liquor Licenses; second by Mike West. ROLL CALL: Hammel, West, Shifflet, Billington – all ayes. Absent: Hendrickson. Motion carried.

Designate Zoning board to Conduct a Hearing on Ordinance to Provide Amendments Relating to Variances – this ordinance was voted down – so this action is unnecessary.



Re-Appoint Sherri Hester and Paul Schweizer to Zoning Board

Bonnie Shifflet made a motion to re-appoint Sherri Hester and Paul Schweizer to the zoning board; second by Aaron Hammel. ROLL CALL: West, Billington Shifflet, Hammel – all ayes. Absent: Hendrickson. Motion carried.

Halloween – Set Date and Time for Trick or Treat Hours: Acting President Aaron Hammel set Trick or Treat hours for Tuesday, October 31, 2017 from 5 p.m. to 8 p.m.

Mike West made a motion to adjourn the meeting; second by Aaron Hammel. All Ayes. Absent: Hendrickson. Motion carried.

Meeting adjourned at 7:48 p.m.

Respectfully submitted by:

A handwritten signature in cursive script that reads "Karen Williams". The signature is written in black ink and is positioned above a horizontal line.

Karen Williams  
Recording Secretary